

ACADEMIC EVALUATION SYSTEM

SUMMARY OF EVALUATIONS

FORM FE-4

Teaching effectiveness ratings are to be taken directly from the Chairperson/Dean and student rating sheets. These ratings are weighted averages and should be recorded to the nearest tenth. The remaining activity areas should be evaluated and assigned a rating from 0 to 100.

Activity	Departmental Weights = Score			
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I. Teaching (must total at least 50%)				
	Weight Range	Selected Weight	Rating as Percentage	Score
A. Chairperson Rating	(.30 - .50)	_____	× _____	= _____
B. Student Rating	(.05 - .20)	_____	× _____	= _____
II. Scholarly and Artistic Endeavor	(.10 - .30)	_____	× _____	= _____
III. Professional Growth and Professional Activities	(.10 - .30)	_____	× _____	= _____
IV. Non-teaching Activities Supportive of the University	(.10 - .30)	_____	× _____	= _____
			TOTAL	= _____

(At least the minimum weight of each category must be used and cumulative weights must total 100%)

Date of determination of weights _____ Date of evaluation _____

Chairman/Dean
() Approve () Disapprove

Chairman/Dean
() Approve () Disapprove

Faculty Member
() Approve () Disapprove

Faculty Member
() Approve () Disapprove

If either objects to any part of the above, documentation must be attached.

Staff member: I certify that this report has been discussed with me. I understand that my signature does not indicate agreement.

Signature: _____

Comments:

Rating Scale:

3 SUPERIOR

This rating should be used only in rare cases. It carries the implication that the individual's performance in a particular area of activity reflects the highest degree of productivity and effectiveness.

2 GOOD

This rating should always be interpreted in a favorable light. In a group, no matter what level, there is a middle range of performance. This rating implies that the individual has been productive and effective in the area that is being evaluated. It is expected that this rating will be the one which is most frequently applied.

3 NEEDS IMPROVEMENT

This rating indicates that the performance in this area is not satisfactory, but that the shortcoming may be compensated by other strengths. Continued overall performance at this level may be grounds for dismissal.

**Sul Ross State University
Part-Time Faculty Semester Evaluation Form**

Faculty Name: _____ Current Term: _____

Department: _____ Courses Taught: _____

Evaluation Items:

	Commendable 3 points	Satisfactory 2 points	Improvement Needed 1 point	Total Points
Complete Syllabus				
Student Course Evaluations				
Course Performance through observation and/or conferencing				
Total Points				

Overall Rating
Commendable: 8 - 9 points
Satisfactory: 6 - 7 points
Needs Improvement: 5 points and below

Comments/Notes:

Signatures: _____
 Evaluator

 Date

 Part-time Faculty

 Date